PLUM BOROUGH SCHOOL DISTRICT 900 ELICKER ROAD PLUM, PA 15239

> MINUTES REGULAR VOTING MEETING

July 31, 2012 PLUM HIGH SCHOOL - AUDITORIUM 7:00 PM

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

Plum Borough School District Board of Directors Regular School Board Meeting held at 900 Elicker Road Plum Borough, PA, Allegheny County Tuesday, July 31, 2012

Mr. Andrew Drake called the meeting to order at 7:04PM then led the group in the Pledge of Allegiance.

Mrs. Cynthia Vento took roll: Present: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, and Zucco Absent: None

### **Executive** Session

The Board met in Executive Session on July 24th, and this evening, July 31st to discuss matters of personnel, negotiations, and real estate.

## Approval of Minutes

Recommend approval of the following Meeting Minutes: June 26th Regular Board Meeting; July 10th Policy Committee; July 17th Facilities Committee; July 17th Finance Committee; July 24th Transportation Committee; July 24th Food Service and Nutrition Committee; and the July 24th Education Committee.

Motion by: McMasters, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

### Student Features

Assistant Coach Jason Crighton - Baseball

Anthony Garofalo – WPIAL AAAA Pitcher of the Year, WPIAL AAAA All-Star Game Selection, First Team <u>Valley News Dispatch</u> All-Stars, First Team All-Section, <u>Pittsburgh Post Gazette East Section</u> First Team

Luke Koshinky – WPIAL AAAA All-Star Game Selection, First Team <u>Valley News</u> <u>Dispatch All-Stars</u>, First Team All-Section Head Coach Jim McGrath – Softball

Jordan Seneca – WPIAL AAAA First Team All-Section, First Team <u>Valley News</u> <u>Dispatch</u>

Hunter DeShong – WPIAL AAAA First Team All-Section, Second Team <u>Valley News</u> <u>Dispatch</u> All-Stars

Taylor Johns – WPIAL AAAA First Team All-Section, First Team <u>Valley News</u> <u>Dispatch</u> All-Stars

Head Coach Joe Ionta - Track

Krista Pietropola – High Jump - WPIAL Championships 6<sup>th</sup> Place

Haley Pilston - 100 Meters - Haley broke the freshman record – 12.53 seconds and she set the Plum Stadium record for girls 12.5

### Citizens' Comments on Agenda Items

Mr. Joe Ruggieri, Sardis Road, spoke regarding State reimbursement of \$221,000 for educational programs, additional funding and the curtailment of programs.

### Citizens' Comments on Non-Agenda Items

Mr. John McCann, Mc Junkin Road, spoke regarding Kelly Services' hiring practices of substitute teachers.

Mr. Rege Evanyo, Fiesta Drive, thanked the district, teachers in the district and requested an attendance zone change.

Facilities Committee - Mr. Shane McMasters, Chair

Recommend approval to accept the Use of Facilities Applications, as listed:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
YMCA	9/4/12 - 5/24/13	Sr. High – Swimming Pool
PHS Baseball Boosters	8/15/12 thru 10/15/12	Sr. High – Baseball Field
PHS Football Boosters	9/6,10/4,11/1,12/6,1/3,2/7,	Sr. High – Room #115
	3/7,4/4,5/2,6/2	
PHS Football Boosters	9/7,14,28, and 10/19,26	Sr. High – Cafeteria
PHS Football Boosters	10/12/12	Sr. High – Gym #2

PHS Football Boosters	10/4/12	Sr. High	
Elementary Librarians	10/17/12	Sr. High – Gym #1	
Oblock Music Dept.	12/19/12, and 5/15/13	Sr. High – Auditorium,	
	,,,, 0, _0, _0, _0	Music Suite, cafeteria	
PHS Music Dept.	10/2/12 thru 11/16/12	Sr. High – Auditorium	
. PHS Music Dept.	8/1/12 thru 8/22, and 8/27,	Sr. High – Auditorium,	
	8/29	music suite, practice field	
. PHS Music Dept.	9/5,10,12,17,24,26	Sr. High – Auditorium,	
	10/3,10,17,24	music suite, practice field	
. PHS Music Dept.	12/12 and 12/13	Sr. High – Auditorium,	
	,,,,	music suite	
. PHS Music Dept.	5/9,10, 5/23,24	Sr. High – Auditorium,	
2		music suite	
. PHS Mu <mark>sic Dept.</mark>	12/4,5,6 and 5/2,3	Sr. High – Auditorium,	
	, , , , , , , , , , , , , , , , , , , ,	music suite	
. PHS Music Dept.	12/7,8	Sr. High - Cafeteria	
. PH <mark>S Music</mark> Dept.	1/2/13 thru 4/15/13	Sr. High – Music	
	6 2 9	Suite/Auditorium	
. PHS Music Dept.	5/20/13 and 5/22/14	Sr. High – Music Suite,	
	100 Mar 100	Auditorium	
. Elementary Strings	4/23/13 thru 4/25/13	Sr. High – Music Suite,	
, 5		Auditorium	
. Elementary Band	5/6/13 thru 5/8/13	Sr. High – Music Suit <mark>e,</mark>	
	18 10 10	Auditorium	
. PHS Boy's Soccer	8/23, 9/4,8,11,22,27, and	Sr. High – Athletic Field	
Boosters	10/1,4,9	Concession Stand	
. PHS Boy's Soccer	10/1/12	Sr. High - Gym #1 - Lobby	
Boosters		area	
. PHS Lady Mustang	8/22, 9/5,12,14,19,22,28 and	Sr. High – Athletic Field	
S <mark>occer Boos</mark> ters	10/10	Concession Stand	
. PHS Girls' Volleyball	9/14 and 15	Sr. High – Gym #1 & 2,	
Boosters	a state of the second	cafeteria, locker rooms,	
64	Addition at 55	Gym #1 concession stand,	
	CONTAIN	rest rooms	
. Plum Adult Ch <mark>apter</mark>	9/10, 10/15, 11/12, 1/14, 2/4,	<mark>Sr. High – Li</mark> brary	
AFS	<mark>3/11, 4/8</mark> , 5/13, 6/3	Classroom	
. Girl Scout Troop 55154	9/11,25, <mark>10/9,23,</mark> 11/13/27,	Center Elementary –	
	12/11,18, 1/8,22, 2/12,26,	Cafeteria	
	3/12,16, 4/9,23, 5/7,14		
. Girl Scout Troop 50509	9/7,21, 10/5,19, 11/12,16,30,	Center Elementary –	
	12/7,14,21, ¼,18, 2/1,15,	Cafeteria	
	3/1,15,22, and 4/12, 26		
. East Suburban YMCA	8/27/12 thru 6/6/13	Holiday Park, Pivik, and	
		Adlai Stevenson Elementary	
		Schools	

		Cafeteria
. PTA	9/5,10/3,11/7, 12/5,1/2, 2/6, 3/6,4/3,5/1	Adlai Stevenson – Cafeteria
. 6 <sup>th</sup> Grade Trip Committee	9/6/12, and 4/18/13	Adlai Stevenson – Cafeteria
. Girls Scout Troop 50578	9/13,27, 10/11,25, 11/1,15, 12/6,20, 1/3,24, 2/7,21, 3/7,21, 4/11,25, 5/2,16,23	Adlai Stevenson - Cafeteria

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to accept the YMCA Use of Facilities Application for the PHS swimming pool with a 3% increase in the fee for a total cost of \$1,133.00.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to renew the Boiler Monitoring Agreement with Shultz Installation and Service Company for the existing Pivik Elementary School for the 2012-13 school year at a rate of \$150.00 per month.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Ye<mark>s: Colella</mark>, Dowdell, <mark>Drake</mark>, McGough, McMasters, St. Leger, Tommarello, <mark>White</mark>, Zucco No: None

Recommend approval to purchase the Tennant T3 Auto-Scrubber for the new Pivik Elementary School from Janitors Supply Company in the amount of

### \$6,376.33.

Motion by: McMasters, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to purchase exterior lighting fixtures for Adlai Stevenson Elementary School from Schaedler Yesco Distribution in the amount of \$5,637.33. *Motion by: McMasters, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None* 

# Recommend approval to pay the new Pivik and Softball Field Construction Invoices, as presented.

Motion by: McMasters, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to accept the following Nello Change Order Numbers 026 through 036 for a total of \$102,337.69, as presented.

Motion by: McMasters, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to authorize Pennsylvania Soil and Rock to conduct a core sample study at Adlai Stevenson Elementary School at a cost not to exceed \$4,000.

Mo<mark>tion by: M</mark>cMasters, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No<mark>: None</mark>

The Facilities Committee met on July 17, 2012. Mr. McMasters will make this report. The next meeting is scheduled for Tuesday, August 21, 2012 at 6:00 PM in the PHS Board Room.

Personnel Committee - Mr. Sal Colella, Chair

Recommend approval to accept the retirement of Adrianna Frollo, Paraprofessional at Plum Senior High School, effective August 6, 2012. Motion by: Colella, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to accept the retirement of Joyce Ferraro, Paraprofessional at Holiday Park Elementary School, effective June 8, 2012.

## Recommend approval to accept the resignation of Jason Birch, Band Teacher at Plum Senior High School, effective July 30, 2012.

Motion by: Colella, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to accept the resignation of Katie Vance, Extended School Year Teacher at Oblock Junior High School, retroactive to July 2, 2012.

Motion by: Colella, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to accept the resignation and tuition repayment agreement of Nicholas Edwards, Network Technician, retroactive to July 13, 2012. Motion by: Colella, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to hire Mr. Justin Stephans as Regency Park Principal, at a salary of \$80,000 per annum, pursuant to the terms and conditions of the Administrator's Act 93 Agreement. Effective date of employment shall be determined by the Superintendent. Salary to be pro-rated pursuant to actual commencement date of employment.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Cole<mark>lla, Dow</mark>dell, Drake<mark>, McGough,</mark> McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to hire Scott Lazzaro as a Science Teacher at Plum Senior High School, effective August 23, 2012 at a salary of \$49,400.00 with a Master's Degree at Step 2.

Recommend approval to hire Ryan Milliron as a Network Technician, effective August 8, 2012 at a salary of \$41,369.16 per annum.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to hire Nathan Pfeiffer, 6<sup>th</sup> Grade Teacher at Regency Park Elementary, to serve as Elementary Social Studies Department Chairperson for the 2012-13 school year at a stingerd of \$1,994,00

the 2012-13 school year at a stipend of \$1,994.00.

Motion by: Colella, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to hire the following Transportation Department substitute:

a. Barbara Flot, Substitute Bus Aide

Motion by: Colella, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to accept the maternity leave for Kelly Wickersty, SBIT Teacher at Holiday Park, beginning on or about December 22, 2012 through April

30, <mark>2013.</mark>

Motion by: Colella, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to adopt the Resolution suspending (furloughing), not renewing and realigning the necessary number of teachers effective August 21, 2012.

Recommend approval to hire Donald Kunkle, Custodian, building location will be determined through bidding process, effective August 1, 2012 at a rate of \$11.50 per hour.

Motion by: Colella, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to hire Mr. Wayne Neiser, Custodian, building location will be determined through bidding process, effective August 1, 2012 at a rate of

### \$11.50 per hour.

Motion by: Colella, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

## Recommend approval to accept the resignation of Kathleen Kearney as a Homebound Instructor, retroactive to June 27, 2012.

Motion by: Colella, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

## Recommend approval to hire Lucy Negron as a Homebound Instructor at \$27.00 per hour for up to 10 hours per week.

Mo<mark>tion by: C</mark>olella, Second b<mark>y:</mark> Dowdell Final <mark>Resolutio</mark>n: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

# Recommend approval to permit health care plan options to select PPO or HMO/Keystone, effective September 1, 2012, for Act 93 Administrators and

### Technology Technicians.

## Approve Act 93 Administrators and Technology Technicians' salary increase of 2% for the 2012-2013 school year.

Motion by: Colella, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco No: White

Education Committee - Mr. Joe Tommarello, Chair

Recommend approval to accept the Voluntary Disposition of Student A.

Motion by: Colella, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval of the following start and dismissal times for the 2012-13 school year:

	Teachers	Students
Elementary	<mark>8:00-3:45</mark>	8:45- <mark>3:30</mark>
Junior High	7:30-3:15	8:10-3:00
High School	<mark>7:10-2:55</mark>	7:28-2:20

Motion by: Tommarello, Second by: Colella

Final Resolution: Motion Passes

Ye<mark>s: Colella</mark>, Dowdell, <mark>Drake,</mark> McGough, McMasters, St. Leger, Tommarello, White</mark>, Zucco No: None

Recommend approval of the District's textbook inventory, as presented.

Motion by: Tommarello, Second by: Colella

Final Resolution: Motion Passes

Yes: Colella<mark>, Dowdell, D</mark>rake<mark>, McGough, McMasters, St. Leger, Tommarello,</mark> White, Zucco No: None

Recommend approval of the following overnight field trip requests:

Group	Destination	Reason	Dates
Sr. High Ensemble	Orlando, FL	Educational	March 7-11, 2013
Regency 6 <sup>th</sup> Graders	Washington D.C.	Educational	April 26-28, 2013

Motion by: Tommarello, Second by: Colella Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

### Recommend approval of the Western Psychiatric Institute and Clinic's Acute Adolescent Partial Hospitalization Program, as presented.

Motion by: Tommarello, Second by: Colella Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

## Recommend approval of the 2012-13 Adelphoi Elementary Special Education Agreement, as presented.

Motion by: Tommarello, Second by: Colella Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

### Recommend approval of the attendance zone requests, as presented.

Motion by: Tommarello, Second by: Colella Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

### Recommend approval of tuition student, as presented.

Motion by: Tommarello, Second by: Colella Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval of the 2012-13 Student Handbooks, as presented. Motion by: Tommarello, Second by: Colella Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

The Education Committee met on July 24, 2012. Mr. Tommarello will make this report. The next meeting is scheduled for Tuesday, August 14, 2012 at 6:00PM in the PHS Board Room.

### Finance Committee - Mr. Kevin Dowdell, Chair

Recommend approval of the Treasurer's Report and bill payments for June 2012, as presented.

Motion by: Dowdell, Second by: Zucco Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for June 2012.

Current Real Estate Taxes	<mark>\$30,</mark> 144.41
Prior Year Delinquent Taxes	41,691.45
Per Capita Taxes	<mark>297</mark> .01
Miscellaneous Fees Recovered	<mark>744.1</mark> 7
Total Amount Collected	<u>\$72,877.04</u>

Recommend approval to accept the July Budget Transfers for the 2011-12 school

#### year, as presented.

M<mark>otion by</mark>: Dowdell, Second by: Zucco Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to settle commercial tax assessment appeal for Tax Parcel

No. 854-A-328, as presented.

Motion <mark>by: Dow</mark>dell, Second by: Zucco Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

The Finance Committee met on July 17, 2012. Mr. Dowdell will make this report. The next meeting is scheduled for Tuesday, August 21, 2012, at 6:00PM. Policy Committee - Mr. Rich Zucco, Chair

Recommend approval to accept Policy No. 005 – Local Board Procedures, as presented.

. Motion by: Zucco, Second by: Tommarello Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

The Policy Committee met on July 10, 2012. Mr. Zucco will make this report. The next meeting is scheduled for Tuesday, August 14, 2012, immediately following the Education Committee meeting in the PHS Board Room.

Transportation Committee - Mr. Tom McGough, Chair

The Transportation Committee met on July 24, 2012.

Athletic Committee - Mr. John St. Leger, Chair

Recommend approval to accept the resignation of Mr. Ron McNabb, Senior High Boys' Basketball Assistant Coach #2, effective July 31, 2012.

Motion by: St. Leger, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval to accept the following volunteer coaches, effective August 1, 2012:

Mr. John McCabe – Assistant Slow Pitch Softball Coach Mr. David Stonebraker – Assistant Slow Pitch Softball Coach Motion by: St. Leger, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

The Athletic Committee did not meet this month.

### Food Service and Nutrition Committee - Mrs. Loretta White, Chair

Recommend approval of the Food Service Budget for the 2012-13 school year, as presented.

. Motion by: White, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Recommend approval of the following 2012-13 lunch prices:

Elementary - \$2.15 (indicates an increase of \$.25) Secondary - \$2.50 (indicates an increase of \$.25) Adult - \$3.50

Reduced - \$.40

Motion by: White, Second by: Dowdell Final Resolution: Motion Passes Yes<mark>: Colella</mark>, Dowdell, D<mark>rake, McGoug</mark>h, McMasters, St. Leger, Tommarello, White, Zucco No<mark>: None</mark>

The Food Service and Nutrition Committee met on July 24, 2012. Mrs. White will make this report.

Intergovernmental Committee - Mr. John St. Leger, Chair The Intergovernmental Committee will meet on Wednesday, August 1, 2012 at 7:00PM in the PHS Board Room.

Forbes Road Career and Technology Center - Mr. John St. Leger, Representative No report this month.

Eastern Area Schools - Mrs. Loretta White, Representative Mrs. White made this report.

Legislative Policy Council - Mr. Sal Colella, Representative No report this month.

Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member Mr. McGough made this report. President's Report - Mr. Andrew Drake Mr. Drake made this report.

Superintendent's Report - Dr. Timothy S. Glasspool

Recommend approval to accept the Superintendent's Report, as submitted. Motion by: McMasters, Second by: Dowdell Final Resolution: Motion Passes Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

Announcements

The first day of school is Monday, August 27, 2012.

The regular August Board Meeting is scheduled for Tuesday, August 28, 2012 at 7:00 p.m. in the Plum High School Auditorium.

Adjournment

Motion to adjourn at 8:04PM.

M<mark>otion by:</mark> McMasters, Second by: Dowdell Final Resolution: Motion Passes Yes<mark>: Colella</mark>, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco No: None

ATTEST TO:

**Board Secretary**